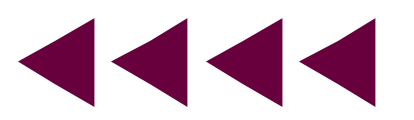




TGS
TIMELIX GLOBAL SOLUTION



COMPANY Brochure

Brochure



XXXXX



6+ YEARS OF HIGH QUALITY SERVICES

6+ YEARS OF HIGHEST CUSTOMER SATISFACTION

TGS has been a trusted Business Process Management partner for over years with expertise in healthcare, insurance, and legal domain. Our dedication to data security and safeguarding critical business operations is unwavering, giving our clients peace of mind while we deliver tailored services with excellence by leveraging domain expertise, right sourcing led reduced costs, automation led productivity improvements, and insights-led process re-engineering.

At TGS, our utmost priority is understanding the distinct staffing and operational challenges of our clients. We commit to deeply comprehending their unique requirements and the specific scope of work. We provide our clients with outsourcing solutions, BpaaS solutions, or assist with establishing a co-managed operations unit within our state-of-the-art facilities in India. From meticulously managing the initial hiring process to flawlessly executing daily operational tasks, our objective is to be a one-stop solution tailored to their business goals.



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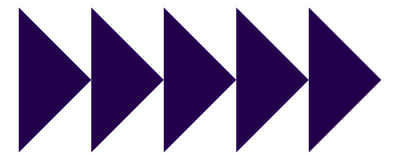
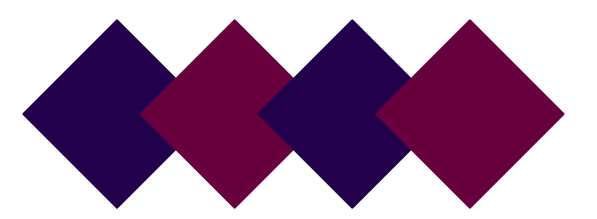
COMPANY DATA AND SECURITY STANDARDS AND CLIENT SATISFACTION

DATA SECURITY

We have established an organization-wide Information Security Management System (ISMS) to create a secure and cohesive information ecosystem. The core principles of our ISMS are based on the Confidentiality, Integrity, and Availability of data

KEY WAYS WE TAKE TO PROTECT DATA:

1. Access to client servers through VPN for enhanced data protection
2. Virtual LANs implemented to ensure client-specific security
3. Logging of server and PC activities with alerts for any suspicious activities.
4. Restriction of removable media, printers, and mobile devices in the production areas to safeguard sensitive data



COMPANY DATA AND SECURITY STANDARDS AND CLIENT SATISFACTION

INFRASTRUCTURE:

1. Disaster recovery infrastructure is maintained at a different location to ensure business continuity
2. High-speed internet access from two operators to ensure 100% uptime
3. Redundant and hot-swappable firewalls, servers, and routers to prevent service interruptions
4. Utilization of industry-best firewall systems, with no incidents of virus attacks so far.
5. HD surveillance cameras are installed in all areas, providing 30 days of storage and 24/7 monitoring.
6. Adequate power backup and conditioning systems are in place to support the production environment
7. Biometric authentication controls access for every entry and exit, with restricted access for visitors

CLIENT ADVANTAGES:

1. Flexible and competitive pricing structure to meet various budget needs
2. Pilot projects and often free services offered to evaluate our capabilities before finalizing the order
3. We prioritize data confidentiality by signing Non-Disclosure Agreements (NDAs) and ensuring the integrity of the information shared
4. Clients are granted access for physical or virtual inspections to evaluate operations.
5. Our facilities operate 24/7/365 with dedicated shift supervisors ensuring continuous support
6. Rapid scaling of manpower and infrastructure to meet urgent project needs
7. We conduct Customer Satisfaction Surveys for all clients, with feedback actively implemented to improve services
8. Our team consists of highly qualified professionals with excellent English language skills for seamless communication

RECORD RETRIEVAL SERVICES

Your Trusted Partner in Record Retrieval Services At Timelix, we specialize in offering comprehensive and efficient Record Retrieval Services tailored to meet the needs of insurance companies, law firms, healthcare providers, and businesses globally. Since 2016, we have been delivering reliable and high-quality solutions with a focus on client satisfaction, accuracy, and timeliness. Our dedicated team of experienced professionals operates 24/7/365 to manage the entire record retrieval process — from requesting, collecting, and verifying medical records to organizing, reviewing, and analyzing them for easy access and seamless integration. We handle all types of records, including medical, employment, social security, billing, insurance, and other businessrelated documents.

OUR CORE SERVICES:

1. Record Retrieval from Medical Providers
2. Data Entry & Validation
3. Record Verification & Organization
4. Medical Record Summarization
5. Quality Assurance
6. Value-Added Services



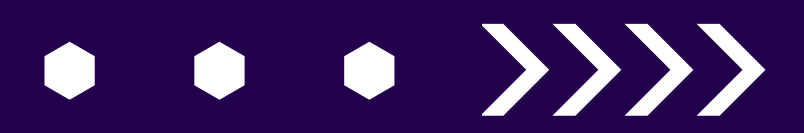
REVENUE CYCLE MANAGEMENT

Comprehensive Revenue Cycle Management Services At Timelix Global Solutions, we understand that efficient revenue cycle management (RCM) is critical for healthcare providers to maintain financial health and deliver high-quality patient care. We offer an integrated suite of services designed to optimize your revenue cycle processes, enhance operational efficiency, and reduce administrative burdens, ensuring that you can focus on patient care without worrying about back-end tasks.

OUR CORE SERVICES:

1. Patient Scheduling & Appointment Management
2. Pre-Authorization and Pre-Certification
3. Eligibility and Benefits Verification
4. Medical Coding & Billing
5. Charge Posting & Claims Submission
6. Payment Posting and Reconciliation
7. Denial Management and Appeals
8. Accounts Receivable (A/R) Management
9. Patient Follow-Ups and Collections
10. Credentialing & Provider Enrollment
11. Telehealth & Remote Patient Monitoring
12. Compliance & Auditing Services





IT SOLUTIONS

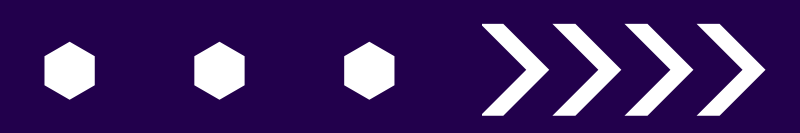
At Timelix Global Solution, we understand that technology is the cornerstone of modern business success. Our IT solutions are designed to empower businesses with cutting-edge tools, strategies, and support to thrive in an increasingly digital world.

OUR CORE SERVICES:

1. Web and Mobile App Development
2. IT Infrastructure and Cybersecurity
3. ERP & CRM Consulting
4. Business Intelligence and Analytics
5. Marketing Automation
6. Custom IT Solutions
7. SharePoint Consulting



RECRUITMENT PROCESS OUTSOURCING (RPO)



Timelix Global Solution provides end-to-end Recruitment Process Outsourcing (RPO) services to simplify and optimize hiring for businesses in the USA, UK, and Canada. With tailored solutions and advanced technologies, we ensure clients can build high-performing teams while focusing on their core business activities

OUR CORE SERVICES:

1. Customized Recruitment Solutions
2. Advanced Technology Integration
3. Compliance and Risk Management
4. Global Expertise with Local Adaptation
5. Focus on Quality and Efficiency



TELECOM AND INTERNET SOLUTION



Connecting Your Business to a World of Possibilities At Timelix Global Solution, we understand that seamless communication is the foundation of success in today's fast-paced digital world. That's why we offer innovative, reliable, and tailored Telecom Solutions designed to keep your business connected, efficient, and competitive

OUR CORE SERVICES:

1. Telecom Consulting and Support
2. Data Plans and Management
3. Plan Selling and Support
4. Voice Communication Services





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Thank you for your attention!

Contact



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